

# SHARE

STATE OF NEW MEXICO  
DEPARTMENT OF FINANCE AND ADMINISTRATION

## Warrant/Voucher Information Sheet

535

VENDOR # [REDACTED]

DATE 06/22/2012

Payee

\$ 520.00



Fund / Agency

000 66500

Document Number

AP 00298098

B4R

COD3

B4RCOD3



State of New Mexico  
 Voucher Batch Report  
 BusinessUnit 66500 Department of Health  
 Vouchers with Final Agency Approval But Not Yet Reviewed/Approved By DFA/FCD  
 AsOfDate 06/15/2012

Number	Line	Vchr	VchrLineDescr	Distr	Account	Account	Fund	VendorName	1099	Accounting Period	PurchaseOrder Invoice Number	Total Amount
				Line#		Description			Withhold	Year	Month	

00298098	1	IS Meals & Lodging		1	542200	Employee I/S Meals & L	06101	MCGRATH BR-001		2012	06	0000088966 McGrath, B. 5.28	520.00
Total For Voucher												520.00	

**RECEIVED**

NS

JUN 18 2012

DFA

**FINANCIAL CONTROL**

VRS

17



AGENCY NAME New Mexico Department of Health

STATE OF NEW MEXICO  
ITEMIZED SCHEDULE  
OF TRAVEL EXPENSES

PAGE 2

DATE 5/29/12

AGENCY CODE 66500

VOUCHER NUMBER

00296098

NAME Brad McGrath

CAR LICENSE NUMBER GS02222

SOCIAL SECURITY NUMBER

NORMAL WORK DAY 8am

TO 5pm

YEAR 2011

POST OF DUTY Roswell

RESIDENCE Roswell

PROPOSED (ADVANCE VOUCHER)

ACTUAL (RECOUPMENT VOUCHER) ☒

DATE	TIME SHOW AM OR PM		CHARACTER OF EXPENDITURES	ODOMETER READINGS		AMOUNTS			
	DEPARTURE	ARRIVAL		ENTER START AND FINISH	NO. OF MILES	MILEAGE	PER DIEM	MISCELLANEOUS	TOTALS

5/28/12	7:00am		Depart Roswell to Las Cruces to attend meeting with Cabinet Secretary				85.00		85.00
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5/29/12			Overnight				135.00		135.00
			Depart Las Cruces to Santa Fe to meet with Cabinet Secretary and OFM staff						

5/30/12			Overnight				135.00		135.00
			Santa Fe rates apply*						

5/31/12			Overnight				135.00		135.00
			Santa Fe rates apply*						

6/1/12		7:00pm	Depart Santa Fe to Roswell				30.00		30.00
			partial day per diem-12 hrs						

PER DIEM IS BASED ON (CHECK ONE)

ACTUAL ☐

APPROVED RATES ☒

I certify that any payment sought on this voucher does not include reimbursement for alcoholic beverages; I further certify that no further payment will be sought for the travel/training covered by this voucher.

Employee Signature

Date

☒ Check here if this claim is in compliance with the Nonroutine Reassignment provisions of the DFA regulations Governing the PerDiem and Mileage Act.

I, Brad McGrath

do solemnly swear that the above claim for reimbursement is just and true in all respects and complies with the DFA Regulations Governing the Per Diem and Mileage Act.

PAYEE SIGN HERE

X

JUN 14 12 PM '37

**Summary** | **Invoice Information** | **Payments** | **Voucher Attributes** | **Error Summary**

Business Unit: 66500  
 Voucher ID: 00298098  
 Voucher Style: Regular

Invoice Number: McGrath, B. 5.28-6.1.12  
 Invoice Date: 06/07/2012  
 Total: 520.00

Vendor: MCGRATH, BRADLEY K

\*Pay Terms:

Pay Now

Schedule Payments

Saved

OFFICE OF FACILITIES MANAGEMENT  
 SANTA FE, NM 87502

**Payment Information**

Scheduled Payment: 1

\*Remit to:

Location:

\*Address:

MCGRATH, BRADLEY K  
 OFFICE OF FACILITIES MANAGEMENT  
 1190 S ST FRANCIS DR SUITE N-3059  
 SANTA FE, NM 87502

Gross Amount:

Discount:

Scheduled Due:

Net Due:

Discount Due:

Accounting Date:

520.00 USD

0.00

USD

☐ Discount Denied

Late Charge

06/07/2012

06/07/2012

**Payment Method**

\*Bank:

\*Account:

\*Method:

Message:

WFB10

B

CHK

Check

Message will appear on remittance advice.

Pay Group:

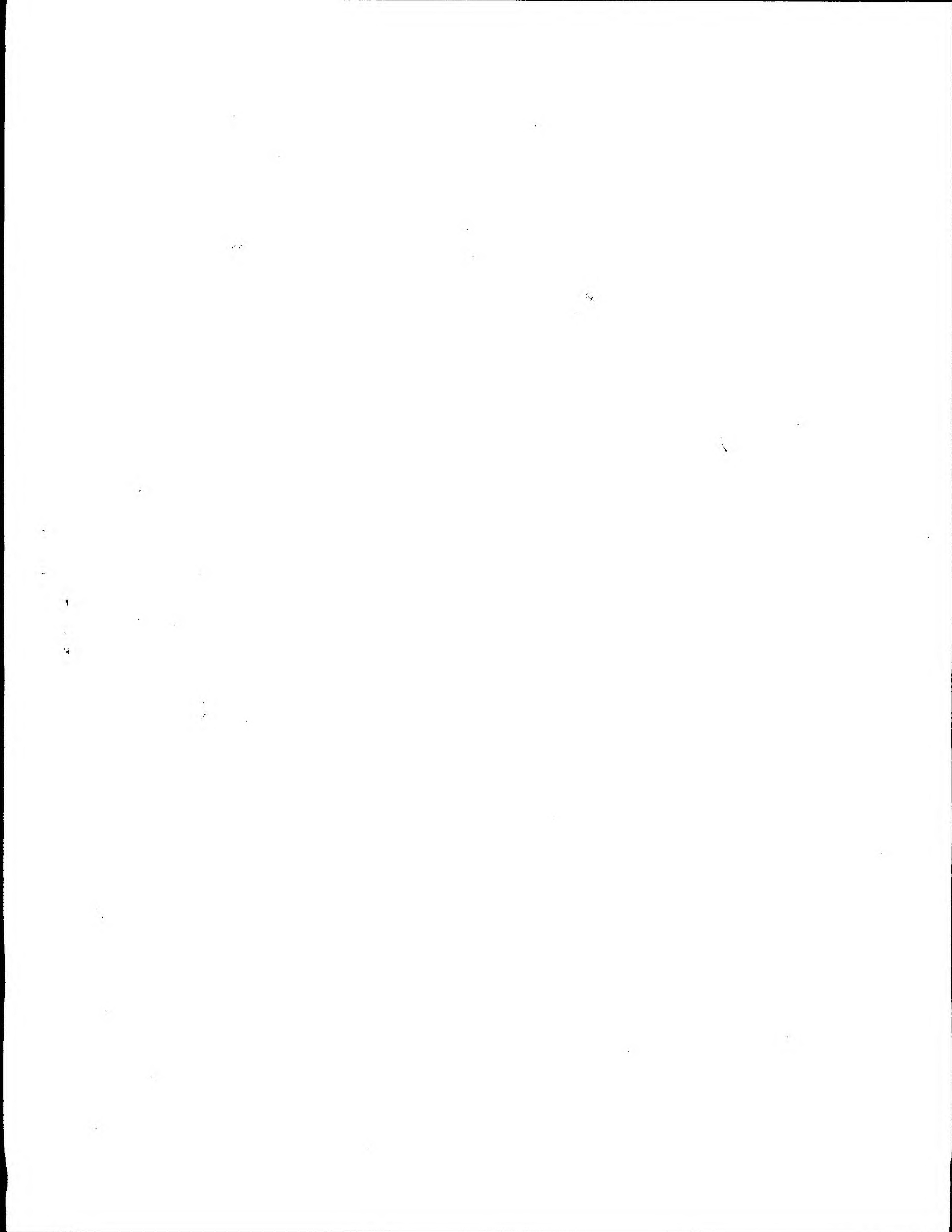
\*Handling:

\*Netting:

RE

N

Messages





Summary Invoice Information Payments Voucher Attributes Error Summary

Business Unit: 66500 Invoice Number: McGrath, B. 5.28-6.1.12  
Voucher ID: 00298098 Invoice Date: 06/07/2012  
Voucher Style: Regular Total: 520.00

## Voucher Processing

☒ Post Voucher ☐ Close Voucher  
☒ Revalue Voucher ☐ Delete Voucher

## Accounting Instructions

\*Accounting Template: STANDARD  Account At: Gross 

## Match Action

\*Status: Ready   
☐ Pay UnMatched Voucher

## Transaction Currency

\*Source: Tables  \*Currency: USD  Rate Type: CRRNT  Exchange Rate: 1.00000000 


## Voucher Approval

\*Approval: Specify at this Level  Business Process: PROCESS\_VOUCHERS   
Approval Rule Set: Payment Approval Rule Set 1 

## Self Billing Invoice

\*SBI Num Option: Group Vouchers (Auto-Nur) SBI Number:

## Prepayment

Prepayment Reference:  ☒ Automatically Apply Prepayment ☐ Postpone Withholding

## Letter of Credit

Letter of Credit ID:  

## Tax Group

Saved



